

Annexure TX

~~Received~~ (1/1) 23-06-2008
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GOVERNOR'S SECRETARIAT, BIHAR

NO. - BSU-2S/2008 - 2198/GS(I),

Dated - 30-06-2008

From,
M.P. Srivastava,
Officer on Special duty (Judl.)

To,
The Vice-Chancellor
All the Universities of Bihar
(except Rajendra Agricultural University, Pusa and
Nalanda Open University, Patna.)

Sub.: Amendment in different provisions of the general conditions of service of the
employees relating to earned Leave, Leave Salary and Casual Leave.

Sir/Madam,

I am directed to invite a reference to the meeting of the Vice-Chancellors of all the
Universities (except Rajendra Agril. Uni., Pusa and Nalanda Open University, Patna) held on
23-06-2008 in the Raj Bhawan, Patna for discussion and opinion of the Vice-Chancellors on
different Statutes of common interest including the present one. The Hon'ble Chancellor after
due consideration has been pleased to approve the revised Statute on the aforesaid subject in
exercise of the power vested in him u/s 36 (7) of the B.S.U. Act, 1976 & Patna University
Act, 1976 (copy enclosed).
Encl.: - As above.

Yours faithfully,
Sd/-
(M.P. Srivastava)
Officer on Special Duty (Judl.)

dated: 14/07/2008

Memo No. 35/VCA/RES.

Copy forwarded to (i) Principal of Colleges, P.U. (ii) Head of Depts, P.U.
(iii) Director of Institutes, P.U. (iv) All Officers P.U. and (v) All Sections Officers for
information & necessary action.

[Signature]
Assistant Registrar
Patna University, Patna.

[Handwritten notes and stamps]

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Amendment to the Statute relating to general conditions of service of employees of Patna, BRA Bihar, TM Bhagalpur, Magadh, LN Mithila, Jai Prakash BN Mandal, KSD Sanskrit and MMH Arabic & Persian Universities relating to leave

Subject: Amendment in different provisions of the general conditions of service of the employees relating to Earned Leave, Leave Salary and Casual Leave.

6. LEAVE
(A) Earned Leave

(i)(a) and (i)(b) shall be substituted as follows :-

- (i) 1/30th of the period of duty including vacation.
- (ii) 1/3rd of the period if any, during which he/she is required to perform duty during the vacation.

Provided that from 29.5.2008, teachers have to work atleast 180 days in a year and 40 hours in a week for earning one day earned leave in 30 days.

Provided that the Head/Prof Incharge of the University Deptt and Principal Prof Incharge of the Colleges shall be entitled to 1/11th of the period spent on duty in a calendar year. For this purpose, vacation counts as duty.

Provided that in no case earned leave to a teacher shall exceed 33 (thirtythree) days in one calendar year.

A(ii)(a) and (A)(ii)(b) shall be substituted as follows :-

"The University servant will cease to earn such leave when the earned leave due amounts to 300 days."

(F) Leave Salary

24(c)(i) shall be substituted as follows :-

- (i) The amount of leave salary will be limited to unavailed earned leave not exceeding 300 days.

(L) Casual Leave

(i) 32(b) shall be substituted by :-

32(b): Ordinarily casual leave granted to a teacher shall not exceed 12 days in one calendar year whereas for non-teaching employees, it shall be 16 days in one calendar year.

After Clause (L), the following clauses are added in the leave category:-

(M) Special Casual Leave

33: Special Casual Leave, not exceeding ten days in an academic year, may be granted to a teacher:-

- (a) To conduct examination of a University/Public Service Commission/Board of Examination or other similar Bodies/Institution, and;
- (b) To inspect academic institutions attached to a statutory board etc.

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Haj Bhawan, Patna

- (17)
- i. In computing the ten days leave admissible, the days of actual journey, if any, to and from the places where activities specified above, take place, will be excluded.
 - ii. In addition, Special Casual Leave to the extent mentioned below may also be granted :-
 - (a) To undergo sterilization operation (vasectomy or salpingectomy) under Family Welfare Programme. Leave in this case will be restricted to six working days, and;
 - (b) To a female teacher who undergoes non-puerperal sterilization. Leave in this case will be restricted to fourteen days.
 - iii. Special Casual Leave cannot be accumulated, nor can it be combined with any other kind of leave except casual leave. It may be granted in combination with holidays or vacation.

(N) Duty Leave

- 34: i. Duty Leave may be granted for :-
- (a) Attending Conferences, Congresses, Symposia and Seminars on behalf of the University or with the permission of the University;
 - (b) Delivering lectures in Institutions and Universities at the invitation of such institutions or universities received by the University, and accepted by the Vice-Chancellor;
 - (c) Working in another Indian or Foreign University, any other Agency, Institution or Organization, when so deputed by the University;
 - (d) Participating in a delegation or working on a committee appointed by the Government of India, State Government, the University Grants Commission, a sister University or any other academic body, and;
 - (e) For performing any other duty for the University.
- ii. The duration of leave should be ten days in an academic year and will exclude the days of actual journey;
- iii. The leave may be granted on full pay. Provided that if the teacher receives a fellowship or honorarium or any other financial assistance beyond the amount needed for normal expenses, he/she may be sanctioned duty leave on reduced pay and allowances, and;
- iv. Duty leave may be combined with deemed leave, half pay leave or extraordinary leave.

(O) Sabbatical Leave/Academic Leave :

- 35: (i) Permanent, whole time teachers of the University who have completed seven years of service as teacher may be granted Sabbatical Leave to undertake study or research or other academic pursuit solely for the object of increasing their proficiency and usefulness to the University and higher education system.

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(ii) The duration of leave shall not exceed one year at a time and two years in the entire service career.

(iii) A teacher, who has availed himself/herself of study leave, would not be entitled to the sabbatical leave. Provided further that sabbatical leave shall not be granted until after the expiry of five years from the date a teacher returns from previous study leave or any other kind of training programme.

(iv) A teacher shall, during the period of sabbatical leave, be paid full pay and allowances, subject to the prescribed conditions, at the rates applicable to him/her immediately prior to his/her proceeding on sabbatical leave.

(v) A teacher on sabbatical leave shall not take up during the period of that leave, any regular appointment under another organization in India or abroad. He/She may, however, be allowed to accept a fellowship or a research scholarship or ad-hoc teaching and research assignment with honorarium or any other form of assistance, other than regular employment in an institution of advanced studies, provided that in such cases the Syndicate may, if is so satisfied, sanction sabbatical leave on reduced pay and allowances.

(vi) During the period of sabbatical leave, teacher shall be allowed to draw the increment on the due date. The period of leave shall also count as service for purposes of pension/contributory provident fund; provided that the teacher rejoins the University on the expiry of his/her leave.

Note : 1- The programme to be followed during sabbatical leave shall be submitted to the University for approval along with the application for grant of leave.
2- On return from leave, teacher shall report to the University the nature of studies, research or other work undertaken during the period of leave.

(P) Paternity Leave :

36: Paternity leave of 15 days may be granted to male teachers during the confinement of their wives, provided, the limit is up to two children. Such leave shall be sanctioned on production of medical certificate to this regard.

Handwritten signature and date: 27/1/72

Member of Syndicate (Jurist)